



**COLLEGE**

**Adding/Dropping of  
Subject for Term 2  
SY 2024-2025**

**January 7, 2025 - January 24, 2025**



## Please check the steps below:

**Step 1:** The Student must send an email to their respective Program Chair using their iACADEMY email.

### Program Chairs

#### School of Design and the Arts

##### Animation

- Ms. Weena Espardinez- [weena.espardinez@iacademy.edu.ph](mailto:weena.espardinez@iacademy.edu.ph)
- Mr. Hamil Buyco - [hamil.buyco@iacademy.edu.ph](mailto:hamil.buyco@iacademy.edu.ph)

##### Multimedia Arts and Design

- Ms. Gilly Tribiana - [gilly.tribiana@iacademy.edu.ph](mailto:gilly.tribiana@iacademy.edu.ph)
- Ms. Tritzie Mamaoag - [tritzie.umalimamaoag@iacademy.edu.ph](mailto:tritzie.umalimamaoag@iacademy.edu.ph)

##### Film and Visual Effects

- Mr. Hector Calma- [hector.calma@iacademy.edu.ph](mailto:hector.calma@iacademy.edu.ph)

##### Music Production and Sound Design

- Mr. Gerard Paul Elvina – [gerard.elvina@iacademy.edu.ph](mailto:gerard.elvina@iacademy.edu.ph)

##### Fashion Design

- Mr. Jesson Cappuchino - [jesson.capuchino@iacademy.edu.ph](mailto:jesson.capuchino@iacademy.edu.ph)



## **School of Computing**

Dean Kiko Napalit - kiko.napalit@iacademy.edu.ph

### **Software Engineering, Data Science and Cloud Computing**

- Ms. Crisola Tan - crisola.tan@iacademy.edu.ph

### **Web Development**

- Mr. Bennett Tanyag - bennett.tanyag@iacademy.edu.ph

### **Game Development**

- Mr. Carl So - carl.so@iacademy.edu.ph

## **School of Business and Liberal Arts**

Dean JV Padua - john.padua@iacademy.edu.ph

### **Accountancy, Marketing and Real Estate Management**

- Dean JV Padua - john.padua@iacademy.edu.ph

### **Psychology**

- Ms. Madeleine Batac - madeleine.batac@iacademy.edu.ph

**Step 2:** The Program Chair shall respond to the student and  
cc: registrar@iacademy.edu.ph

**Step 3:** The Registrar will process the changes in iSIMS and  
shall reply on the same thread copying the Finance  
Department.



**Step 4:** The Finance Department will verify the fees and email the updated eRF to the student, copying the Registrar and Program Chairperson.

For any questions or concerns, please reach out to **registrar@iacademy.edu.ph** directly.